

# SUCCESSFUL MEETINGS



## ...IN AN IDEAL ENVIRONMENT WITH **meeting @ NOVOTEL**

Our years of experience allow us to offer high tech equipment, a combination of faultless organisation and expert advice. Meeting@Novotel offers consistent quality and our teams will work with you to ensure your meeting is a success:

- Instant availability
- Hassle-free
- Bespoke solutions
- Dedicated support
- Well-being

Whether you're by the beach, visiting wine country, seeking resort destinations or staying inner-city, Novotel offers consistent quality at over 20 hotels and resorts across Australia.

[www.novotel.com/meetings](http://www.novotel.com/meetings)



## A NEW DIMENSION FOR YOUR MEETING

Whatever the nature of any meeting you're organising, you can optimise the chances of its success by taking advantage of the Novotel network. We'll listen to your personal requirements and our teams will work together with a single aim: to guarantee the success of your meeting while introducing you to a world where innovation and technology know no bounds.

## ALWAYS AT YOUR SERVICE

To help you organise your meeting, Novotel has developed a simple-to-use online search tool. By logging on to [www.novotel.com/meetings](http://www.novotel.com/meetings) you can display up-to-the minute availability at all Novotel hotels throughout the world.

- Check on venue availability in real time
- Multi-criteria search engine and information on each hotel
- Online management of requests for estimates
- Detailed proposal sent within 24 hours



## WHEREVER YOU NEED TO BE

In the world's major cities, in recognised commercial hubs, in city centres, and desired leisure destinations, Novotel can always offer meeting rooms to suit you and your team. Our state-of-the-art facilities are there for you to make the most of, along with the professional advice we guarantee and services to meet all your requirements.

- Clear and strong commitments respected by all our hotels
- Over 400 hotels in 56 countries
- Over 2,000 meeting rooms worldwide

## EVERY DETAIL TAKEN CARE OF

Novotel has designed each of its meeting rooms to suit a variety of needs and has incorporated the latest technological innovations and equipment all checked prior to your arrival.

- A flipchart, whiteboard, screen, notepad, pens and water
- Low GI snacks and fresh whole fruit throughout your meeting
- High speed internet access in all meeting rooms



## MEETING PERFORMANCE BY NOVOTEL

At Novotel, we know that a successful meeting is measured by how well your objectives are achieved. With this in mind, we ensure we adapt to all your requirements to offer you a made-to-measure service. Our priority is to deliver a world of relaxation and well-being, to enable you to work and think, and to stimulate your delegates' imaginations. Our team is at your disposal during your planning and throughout your time in the hotel.

## SOLUTIONS AS INDIVIDUAL AS YOUR BUSINESS

A meeting at Novotel is like no other, because it is devised with your expectations, your objectives and your audience in mind. Pace, atmosphere, room layout, break solutions, group activities - Novotel has the knowledge and skills to offer the best advice and make your meeting an unqualified success.

- Flexible catering solutions
- Flexible function rooms/spaces
- A dedicated coordinator for the entire event

## COMMITTED TO YOU EVERY STEP OF THE WAY

Whatever the purpose of your meeting, Novotel offers you an entirely bespoke service. Our team will ensure you receive a truly tailor-made experience - before, during or after your meeting. As a true business partner, [meeting@novotel.com](mailto:meeting@novotel.com) will guarantee follow up and help map out your forthcoming events.

- Custom-planned meetings to help you achieve your goal: whether team-building, new concept development, product presentation, or celebrating success
- Personalised advice and assistance, the keys to successful event planning

## THE IMPORTANCE OF WELL-BEING TO YOUR EFFICIENCY

For maximum efficiency and success of your working sessions, Novotel takes the comfort of all those attending very seriously. With the well-being of every attendee in mind, we offer innovative, well-balanced meals, invigorating and healthy breaks, spacious bedrooms and team building activities.

- Modern, ergonomically designed furniture
- Innovative, healthy and invigorating breaks
- Bright, spacious bedrooms offering a space to live in
- Swimming pools, fitness centres and spas

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